

Capital Asset Plan and Justification

Agency										
Bureau										
Account Title										
Account Identification Code										
Unique Project Identifier										
Program Activity										
Name of Project										
Check One	New Project				Ongoing Project					
Was this project approved by an Executive Review Committee or Investment Review Board?	Yes		No							
Is this project information technology (see Section 53.2 for a definition)?	Yes		No							
For information technology projects only:										
Is this Project a Financial Management System (see section 53.2 for a definition)?	Yes		No							
If so, what percentage of the system is financial?			%							
Does this project implement electronic transactions or record-keeping covered by the Government Paperwork Elimination Act (GPEA)?	Yes		No							

Note Exhibit 300B is an illustrative format. This information may be provided in a different format, if it is acceptable to your OMB representative and there are no substantive differences in the content.

PART I: SUMMARY OF SPENDING FOR PROJECT STAGES										
(In Millions)										
	PY-1 and Earlier								BY+5& Beyond	Total
		PY	CY	BY	BY+1	BY+2	BY+3	BY+4		
Planning										
Budget Authority										0
Outlays										0
Full Acquisition										
Budget Authority										0
Outlays										0
Total, sum of stages (excludes maintenance)										
Budget Authority		0	0	0	0	0	0	0	0	0
Outlays		0	0	0	0	0	0	0	0	0
Maintenance										
Budget Authority										
Outlays										
Total, All Stages										
Budget Authority										0
Outlays										0

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PART II: JUSTIFICATION AND OTHER INFORMATION

1. Justification

2. Program Management

1. Is there a program manager and contracting officer devoted to the project?	Yes		No	
2. Will an Integrated Project Team be established to assist with the Management of the project?	Yes		No	

3. Acquisition Strategy

4. Alternatives Analysis and risk management

5. IT modernization and architecture (IT projects only)

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. IT Security (IT Projects Only)



. Government Paperwork Elimination Act (GPEA) (IT Projects Only)



PART III: COST, SCHEUDLE, AND PERFORMANCE GOALS



. Description of performance-based system:

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. Original baseline (OMB approved at Project Outset):



. Current baseline (applicable only if OMB approved the changes):



. Actual Performance and Variance from OMB approved baseline (Original or Current):

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. Corrective actions: